

***TOWN OF NEWFIELDS BOARD OF SELECTMEN
MEETING MINUTES
TUESDAY, FEBRUARY 19, 2008***

The meeting was called to order at 6:35pm. Selectmen present were: Wes Moore and Michael Woodworth. Others present were: Building Inspector Larry Shaw, Police Chief Reed, Police Lt. Gould, and Town Planner Clay Mitchell. James McIlroy was unable to attend the meeting as he was out of town on business.

Larry Shaw met with the Selectmen to review the report issued by Cheryl L. Killam, Accessibility Specialist on the new handicap ramp. Her findings were as follows:

1. The “accessible” parking space located on the Main Street level was not usable because of not being plowed properly. The space should be at least 96 inches wide with an adjacent access aisle that is at least 96 inches wide. The access aisle should connect with the sidewalk without having to walk behind a vehicle.
2. The brick walkway from the sidewalk to the wood ramp has a grade that exceeds the maximum of 5%. Handrails need to be installed and the walking surface needs repair to comply with code.
3. The handrail on the building side needs to continue from the top of the ramp all the way around.
4. The last 5 boards at the top of the first leg have a non-compliant grade.

In addition to the above items, Larry would like to see better signage out front indicating the handicap parking and a non-skid surface on the ramp.

The Selectmen would like Larry to take over this project to get the ramp into compliance. Larry and Wes will arrange to meet with the welder in April to determine the best way to fix the railings. Larry will speak with Cheryl for some clarification and report back to the Selectmen.

Larry gave official notification to the Board of Selectmen that the Kegodes have moved into their new home without an Occupancy Permit. The house next to the street which they were occupying while the new home was being constructed is now empty. Wes

advised Larry that Mrs. Kegode came before the Board of Selectmen and she was told that occupying the new home without an Occupancy Permit would result in fines and a Cease and Desist Order being issued. She was also told that the Selectmen were willing to work with her to get permission to move into her new home and gave her the necessary steps to take. Wes advised that this is now a Selectmen's issue and he will handle it.

Chief Reed advised that the new vehicle is in and is being worked on. It should be delivered at the end of this week or the first of next week. The camera that was in the cruiser that is being replaced will be put into the other older cruiser.

New hires have been sworn in. A full-time officer will start on February 24th. A part-timer with 24 years of experience will start at the end of the month and another part-timer with 25 years of experience needs more training before being road ready. The department is all set with employees for the time being.

The Chief received a call from the Rockingham Planning Commission regarding the Hazardous Mitigation Plan. A meeting with a Selectman, the Police Chief, the Fire Chief, the Emergency Management Director, and the Road Agent needs to take place in order to start the plan process. Michael volunteered to be the Selectmen's representative. Chief Reed will set up the meeting date, time, and location.

The meeting adjourned at 7:00pm in order to conduct the Public Hearing on the Piscassic Greenway Management Plan.

At 8:15pm the meeting returned to a public session.

Wes made a motion to accept the latest version of the renewal Comcast Cable contract. Michael seconded the motion and the motion passed with both in favor.

Clay Mitchell advised the Selectmen that the majority of the new Capital Improvement Plan has been completed and provided a draft copy for their review and comments. Clay needs to meet with the various department heads in order to produce a final plan. He is satisfied with the way the Plan is coming along. He feels the Plan will be good for 5 or 6 years, but will review it annually to see if any changes are needed.

Clay will give the final plan to the Selectmen for a second review and then give it to the Planning Board for adoption. Once that takes place, the Selectmen implement the program. The Impact Fee Ordinance will go before the voters (hopefully in 2009). ed: the impact fee ordinance is currently in place and was voted on in 2005

The following updates were given to the Selectmen:

The Planning Board has one large subdivision off of Old Lee Road to consider. The property is owned by the Vienneaus.

Bill Davis is proposing to convert his building to condominiums – this is purely an ownership issue. Bill is also looking to consolidate 3 lots into 1 on Main Street at Route 108.

The Winkler site plan will be discussed again.

Clay advised that one of his colleagues is willing to take the minutes of the Selectmen's Meetings for the time that Nancy is unavailable. Arrangements will be made for that individual to meet with the Selectmen and discuss the details.

Wes made a motion to accept the Deliberative Session Minutes as amended. Michael seconded the motion and the motion passed with both in favor.

The Plodzick & Sanderson invoice was discussed once more and the Selectmen decided to charge the cost for the Compliance Audits for two grants to the Conservation Commission. The Town only needed to have these audits completed because of the grants obtained for conservation land. Last October \$2,000. was charged to the Conservation Commission and the additional \$2,000. will be charged to them this month.

Nancy gave a follow-up to the Selectmen on Iron Mountain Data Protection & Recovery. No response has been received as of today and she will follow up on this matter tomorrow.

A complaint was received from Donald A. Wilson about the piles of snow left at the mouth of his driveway after the sidewalks are plowed. The Selectmen will discuss this with the Road Agent.

Correspondence from Plodzick & Sanderson, PA was reviewed and Nancy will contact them for clarification.

Correspondence from Dr. Jason Stull of the New Hampshire Department of Health and Human Services was reviewed. He was contacted by a resident of Newfields who wants mosquito adulticiding to take place in town. Dr. Stull advises that the State serves as a resource to provide information to assist local planning and response to arboviral diseases. They are able to make recommendations, but do not mandate mosquito control.

Town Treasurer Don Doane is now utilizing the Advanced Data System for his records and reports. The 2008 budget has been loaded into the system and the one system should be used by both the Treasurer and the Town Office.

A resident reported damage to his fence from the snow being moved by the snowplows. The Road Agent advises that the fence is within the Town's twenty foot right of way. Wes will contact the property owner.

Wes made a motion to accept the Minutes of the February 12th, 2008 Selectmen's Meeting. Michael seconded the motion and the motion passed with both in favor.

It was noted that the Town Hall was left in extremely clean condition after Saturday's rental. The deposit will be returned to the renter.

Wes made a motion to adjourn the meeting at 9:00pm. Michael seconded the motion and the motion passed with both in favor.

Respectfully submitted,

Nancy J. Spencer
Administrative Assistant